


Name		Date		Goal	
DAILY SERVICE SCHEDULE					
Time	Customer Name	Services Requested	Price	Add On Services	Price
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00					
12:30					
1:00					
1:30					
2:00					
2:30					
3:00					
3:30					
4:00					
4:40					
5:00					
5:30					
6:00					
6:30					
7:00					
7:30					
8:00					
8:30					
9:00					
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Did You Achieve Your Goals Today? </div> 		Total Service	\$ _____		
		Total Retail	\$ _____		
		TOTAL SALES	\$ _____		
		C.A.T	\$ _____		

Makes all the differences for your Success!

Advantages

- 1.Helps you reach your daily goals
- 2.Helps you stay on time
- 3.Helps you remember all customer's names
- 4.Helps you be more organized & prepared

How to use:

- 1.Arrive at work early to fill out client's names & requested services OR
- 2.Use calculator to analyze if you can reach your daily sales goals with what your total requested services are.
- 3.Determine which clients you can recommend & add-on services.
- 4.4. Think about how to make your recommendations to these clients. Always talk benefits.. "How it will be easier to do at home, or how much time it will save, or how it will look so much better"!
- 5.At end of day total sales, total retail sales & determine your C.A.T.- Customer Average Ticket. Did you reach your goal? Turn in Daily Service Schedule at in of day for Receptionist Close-out paper work.